

Coordinators Leading Advancement of Sessional Staff - CLASS Project

SUBJECT COORDINATOR PROFESSIONAL DEVELOPMENT WORKSHOP AGENDA



TIME	SESSION	SESSION OUTCOMES
9:30am	Welcome and Introductions	Welcome and introduce participants and facilitators,
9.45am	Speed dating: Introducing the iCVF and mapping capabilities	Through active participation in this session, participants will: <ul style="list-style-type: none"> • Break the ice by getting to know at least three other participants from other universities
11:00AM: MORNING TEA		
11:30am	Practices in working with sessional staff	Through active participation in this session, participants will: <ul style="list-style-type: none"> • Identify effective practices for working with sessional staff • Analyse the practices and categorise them into iCVF roles
12:30PM: LUNCH		
1:15pm	Introduction to resources	Through active participation in this session, participants will: <ul style="list-style-type: none"> • Review and evaluate resources for subject coordinators • Review and evaluate resources for professional development of sessional staff • Identify methods for promoting use of key resources within faculty/school/institution.
2.00pm	The iCVF: A framework for developing leadership capacity	Through active participation in this session, participants will: <ul style="list-style-type: none"> • Identify a component of the iCVF and the associated capabilities they wish to develop. • Ascertain the explicit strategies they plan to employ to develop the identified component and associated capabilities of the iCVF. • Generate a detailed action plan for developing a component and associated capabilities of the iCVF.
2.25pm	<i>Coffee on the Run</i> Roundtable:	Through active participation in this session, participants will: <ul style="list-style-type: none"> • Identify possible action plan topics. • Discuss and develop their individual action plan • Provide and receive feedback on plans within institutional group activity
3.40pm	Close/Evaluations and Where to from Here	Gather feedback on the facilitated program and suggestions for potentially enhancing the workshop.