PARTICIPANT INFORMATION SHEET
UOW ACADEMIC STAFF ONLINE SURVEY

TITLE:
Succession Planning at Universities: Program for Preparing Early Leaders (PROPEL)

PURPOSE OF THE RESEARCH
The purpose of this research is to identify those skills and personal characteristics found in effective university leaders which may be specific to the academic leadership environment. The research also aims to identify which of those skills and characteristics can be taught, thus informing the development of the PROPEL Leadership Program.

INVESTIGATORS
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METHOD AND DEMANDS ON PARTICIPANTS
If you choose to complete the online survey you will be asked a small number of questions about yourself and your current work. You will not be asked to identify yourself directly. The rest of the survey will consist of reading statements about leadership skills and characteristics and rating their importance in the university context. For each statement you will also be asked to show whether you think the skill is more or less important to university leadership than to leadership in industry, and whether you believe the skill can be taught.

POSSIBLE RISKS, INCONVENIENCES AND DISCOMFORTS
Apart from the 15 minutes of your time to complete the survey, we can foresee no risks for you. Your involvement in this study is voluntary and you may withdraw your participation at any time during the survey without your responses being recorded. Once you have completed the survey your responses will be recorded and will not be able to be withdrawn. Should you decide not to participate in this study your decision will not influence your relationship with the PROPEL project and/or the researchers.

Your survey responses will be anonymous and confidential. The survey will not capture your email address and the link to the survey we have provided you is a generic link which does not contain any unique identifiers. If you feel that by completing the questions about yourself and your current work you would be giving enough information to be directly identified, you may choose to leave the question on your Faculty unanswered to protect your identity. All survey responses will be aggregated and your responses will not be used outside the needs of the current study. Only aggregated data will be included in published reports on this study.

FUNDING AND BENEFITS OF THE RESEARCH
The PROPEL project is funded by an Australian Learning and Teaching Council (ALTC) institutional leadership grant. This research will provide a basis for development of the PROPEL Leadership Program modules and the measurement and evaluation instruments to be used in assessing the Program. Findings from the study will be published in a report to ALTC and possibly published in journals/conference papers.

ETHICS REVIEW AND COMPLAINTS
This study has been reviewed by the Human Research Ethics Committee (Social Science, Humanities and Behavioural Science) of the University of Wollongong. If you have any concerns or complaints regarding the way this research has been conducted, you can contact the UoW Ethics Officer on (02) 4221 4457.

Thank you for your interest in this study.